

**Rigging Service
Order Form & Contract**

**Full payment for services ordered must be remitted to process this contract upon the invoice issued.
Once the form is completed, please return the form to "wgc-kr@naver.com" by email.
Deadline of placing order and full payment : 1 April, 2022**

Exhibitor Name (Company name)	Hall / Booth No.
	<input type="checkbox"/> Space Only Exhibitor <input type="checkbox"/> Shell Scheme Exhibitor
Invoice Address	Tel / Fax
Authorized Person (Name / Title)	
Mobile	Email

Bank Details for payment

-Bank Name : DAEGU BANK, -Bank Branch : YUTONGDANJI BRANCH,
-Bank address : 2310,DALGUBEOL-DAERO, SUSEONG-GU,DAEGU,SOUTH KOREA
-Swift code : DAEBKR22, -Beneficiary name : SONAMU AHN YOUNGDON, -Account number : 532101224046
-Beneficiary address : 21,YUTONGDANJI-RO 3-GIL, BUK-GU, DAEGU, 41506, SOUTH KOREA, -Beneficiary telephone : +82-53-383-9867

No	Item	Description	Q'ty	Unit	Unit price	Amount
R1	Rigging point*1	Electric chain hoist used (1 ton)		Point	USD 650	USD
R2		Manual chain hoist used. (1 ton)		Point	USD 500	USD
R3	Truss*2	Color : silver		Meter	USD 70	USD
R4		Color : black		Meter	USD 100	USD
R5	Light*3	500W spot light with barndoor		ea	USD 200	USD
R6		250W LED spot light with barndoor		ea	USD 150	USD
R7		200W light		ea	USD120	USD
R8	Labor*4	Skilled technician, or specialist		Person	USD 300	USD
R9		Non-skilled workforce, mainly for move		Person	USD 150	USD
R10	Scissor lift	For work on lower than 6m, No operator		ea	USD 200	USD
R11		For work on lower than 10m, No operator		ea	USD 250	USD
R12	Cherry picker*5	2.5t,Radius:8m, Height:23m,Loading:250kg		Ea	USD 550	USD
R13		3.5t(S),Radius:12m, Height:26m,Loading:300kg		ea	USD 600	USD
R14		3.5t(L),Radius:15m, Height:32m,Loading:300kg		ea	USD 600	USD
R15		5t,Radius:19m, Height:38m,Loading:400kg		ea	USD 700	USD
R16	I-type banner*6	3,000mm(W)*6,000mm(H), single face		ea	USD 300	USD
R17	Circle banner A*6	Diameter : 3,000mm, single face		ea	USD 3,000	USD
R18	Circle banner B*6	Diameter : 3,600mm, single face		eae	USD 3,500	USD
R19	Circle banner C*6	Diameter : 5,000mm, single face		a	USD 4,000	USD
R20	Circle bannerD*6	Diameter : 6,000mm, single face		ea	USD 4,500	USD
R21	Cubic banner*6	6,000mm(W)*1,000mm(H)*6,000(D) 4 outer faces : custom print 4 inner faces : white fabric without print		ea	USD 5,000	USD
Total Amount						USD

*1. Set the point and install the hoist. Setup & dismantle labor included for setting the rigging points and hoist operation.
Cherry picker charge included. Polyester slings and fasteners included. Price for the whole duration of the show
*2.400x400 heavy duty truss. Available length(m):0.4, 1, 2.2, 3. Setup & dismantle labor included. Joint : screw, or spigot. Price for the whole duration of the show
*3. Color temp:5600k. Setup & dismantle labor included. Power consumption not included. Price for the whole duration of the show
*4. 8 hours per day on straight time.
*5. Hydraulic boom lift mounted truck. Operator & his labor included. 8 hours per day
*6. fabrication,suspension,removal included. Labor included.

Declaration of Safety and Rule Compliance

- Elements may only be suspended from the technical facilities provided for this purpose.
- All suspensions are subject to approval and the necessary work must be carried out in accordance with the applicable event organizer's regulation and the venue's as well. This also applies to suspensions with pre-rigging and suspensions with ground support systems.
- Suspensions from the hall ceiling may only be handled by "SONAMU" and companies working under contract to "SONAMU".
- All banners and rigged structures (truss) must only be hung above an Exhibitor's contracted stand space, and may not extend into aisle-ways or neighbouring stands.
- The top of a rigged structure or banner must be no more than 10m from the ground.
(Exception: 7m from the ground in Hall 3, Building 1) . The maximum height restrictions also apply to the truss system used and must be observed accordingly.
- The bottom of a rigged structure or banner must be a minimum of 4.5m from the ground.
- Order forms must be accompanied by a floor plan showing the suspended loads and requested suspension point positions. For complex systems(constructions with more than one cable), it is necessary to submit a load plan with the order that shows not only the overall load, but also all of the individual loads and cable loads. A respective structural calculation(so-called as "Structural Design & Analysis Report") may be needed under certain circumstances and must be submitted to "SONAMU" on request.
In general, for loads in excess of 100kg a "Structural Design & Analysis Report" should be required at the exhibitor's expense. In some cases loads less than 100kg may also require a "Structural Design & Analysis Report" as well.
Furthermore, "SONAMU" reserves the right to engage a structural engineer to verify the applied loads and the structures used.
This verification procedure incurs costs, which will be charged to the ordering party/exhibitor.
- The weight of the electric chain hoists must be taken into consideration on the loading diagram to ensure that the load-bearing points are not overloaded. The weight of the manual chain hoists must be taken into consideration on the loading diagram to ensure that the load-bearing points are not overloaded as well.
- Manual chain hoists may only be used for "single line" constructions and must not be used for complex systems. The load-bearing hook of the chain hoist must be suspended perpendicularly above the load's center of gravity. The number of operators at any time must be equal to the number of manual chain hoists in use. A load must never be lifted unless there is obligatory manpower. Attention must be given to ensuring that loads are lifted evenly.
- Attention must be given to ensuring that nobody is standing or walking under the load during the lifting operation.
- Only approved fastening means(including high-strength shackles, screw-lock carabiners) may be used as fasteners and safeties. Attachments that are structurally necessary can only be made using fasteners approved for this purpose. Plastic cable ties must not be used to secure components.
- All spring-loaded carabiners are banned, included when used as a secondary securing safeties for lights. All ropes, cables and slings used must be in compliance with Korea industrial Standards(KS).
- SONAMU reserves the right to advise the Exhibitors for amendment if decided as required.

Submission for approval

In addition to this form, the Exhibitor must submit a banner/signage/graphics and rigging plan with their stand drawings for approval which must include:

- Accurately scaled plans showing the rigging plots and dimensions.
- Maximum weight load in kilograms per rigging point, including the motor & chain
- All items to be suspended and quantities on the truss including speakers, lighting units, AV and signage.
- Height of all items, measured from the ground.
- Materials used to construct the hanging object.
- 3D visuals of the hanging object.
- The super-imposed stand floor plans pertaining to the object intended to be hung overhead.
- The booth layout and booth number

Price rate policy

- The prices stated in the order form is the incentive prices in terms of application and full payment before deadline.
- After deadline(01 April, 2022), the standard prices increased by 10% shall be applied.
- After 15 April, 2022, the prices will rise by 20% plus to the incentive prices.
- For on-site orders are not accepted.
- Value added tax shall be charged for 10% of total amount.

Authorized Signature :

- I agree that I am an Authorized Representative on behalf of the Exhibitor and I accept SONAMU's payment policies , declaration of safety and rule compliance, and terms of contract.

Print name :

Signature :

Date :